



In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.

Meeting Minutes

April 5, 2022

3:00 PM

Kings County Department of Public Health
330 Campus Drive Hanford, CA 93230

KINGS COUNTY CHILDREN & FAMILIES COMMISSION (FIRST 5 COMMISSION) PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom signed into law AB 361 on September 16, 2021, relating to the convening of public agency meetings via teleconference in light of the COVID-19 pandemic. Pursuant to AB 361, the First 5 Commission will allow the First 5 Commissioners, Commission staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present at the Kings County Department of Public Health. Members of the public who choose to attend the meeting virtually, using certain digital or landline phones, may listen to the audio broadcast of the meeting, but will not be able to comment during the meeting.

Only those members of the public who cannot participate virtually, due to a need for a special accommodation (vision, hearing, etc.), may attend the meeting in person at Kings County Department of Public Health, where efforts will be made to allow adequate social distancing and to ensure that exposed surfaces are sanitized. No more than 10 individuals will be allowed to attend in person at the Kings County Department of Public Health, at any given time during the meeting. To secure the accommodation consistent with the American's with Disabilities Act and to attend in person, interested parties will need to contact Commission Staff as directed below no later than 48 business hours prior to the start of the meeting.

Members of the public who wish to participate in the meeting can do so via the worldwide web, through the Zoom application, or by telephone. Members of the public who participate via their computers or through the Zoom app, may provide public comment at the meeting by using the "Raise Your Hand" function. Public comment will be limited to two (2) minutes during the "Unscheduled Appearances" section of the meeting. Public comment will not be available via phone. All others who wish to submit comments may only do so as outlined below.

Web Access: To access the meeting via computer, please go to

<https://us06web.zoom.us/j/86096544612?pwd=MXhWVEJZczlIREpzMGRwM3J4UHZkdz09>

- You may also participate from your smart phone by downloading the **Zoom app** to your smartphone. After opening the app, click on **Join Meeting**, and then enter the meeting information. **Meeting ID: 860 9654 4612; Passcode: 742265**
- If you have trouble logging in through the Internet, you may join the meeting via telephone by calling (669) 900-6833, then enter **Meeting ID: 860 9654 4612; Passcode: 742265**
- For members of the public who wish to participate, but are unable to do so virtually, you may submit written comments on any matter within the Commission's subject matter jurisdiction, regardless of whether it is on the agenda for Commission consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the First 5 Program Officer no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to Clarissa.Ravelo@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to:

Program Officer, First 5 Commission, 330 Campus Dr. Hanford, CA 93230

Call to Order & Welcome Meeting called to order at 3:02pm.

Commissioners Roll Call

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske			X
Sanja Bugay	X		
Todd Barlow	X		
Dr. Lisa Lewis	X		

Quorum established.

P. 004 2022-04-107 Findings related to AB361 (Public Meeting Protocol in Response to COVID-19 Pandemic)

Staff introduced the item. No discussion/comments made.

<u>2022-04-107 Findings related to AB361 (Public Meeting Protocol in Response to COVID-19 Pandemic)</u>				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Bugay			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Review and Modification to Agenda

No modifications noted.

Opportunity for Public Comment

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

Speakers are limited to two minutes. Please state your name before making your presentation.

Staff introduced Rose Mary Rahn as the new Executive Director for First 5 Kings County.

Commissioner Bugay announced that she has accepted a position in Fresno County, and will no longer be serving as a First 5 Commissioner. She stated that her last day will be April 23. Commissioner Lewis stated that she appreciates Commissioner Bugay.

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

- P. 007 **2022-04-108 Approval of Minutes: February 1, 2022 Commission Meeting**
- P. 014 **February 2022 Fiscal Report**

No discussion occurred.

2022-04-108 Consent Calendar				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Action Items

- P. 017 **2022-04-109 Election of FY 2022-2023 Chair Elect:** Commission to review, discuss and vote on a Chair-elect for FY 2022-2023.

Commission staff introduced the item, and advised the Commission that the nominating committee (Commissioner Lewis & Barlow) have nominated Commissioner Lewis for Chair-elect in FY 2022/2023.

No additional comments were made.

2022-04-109 Election of FY 2022-2023 Chair Elect				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Bugay			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

- P. 019 **2022-04-110 Proposed Budget for FY 2022-2023:** Commission to review, discuss and consider approving the 2022-2023 Budget.

Staff introduced the item, advising the Commission that the proposed budget reflects the revenue projections coinciding with the Flavored-Tobacco Ban should SB 793 be upheld in November 2022. The full FRC Initiative budget was included, in the event that another organization is able/wiling to re-establish the Avenal FRC. Staff also indicated that the proposed budget made significant line item reductions in Legal Services, Program Expenses, and Motor Pool categories. Staff were able to maintain the same funding amounts of Year 3 of the current FY 2021-2025 contracts, despite the projected reduction of revenue by \$77,894.

No further discussion ensued.

2022-04-110 Proposed Budget for FY 2022-2023				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

- P. 027 **2022-04-111 Administrative Cost Limit for FY 2022-2023:** Commission to review, discuss and consider approving the administrative cost limit for FY 2022-2023.

Staff introduced the item, requesting a 10% limit of the Commission’s budget for administrative costs, as in previous years.

No further discussion ensued.

2022-04-111 Administrative Cost Limit for FY 2022-2023				
Motion Made by:	Commissioner Bugay			
2 nd Motion by:	Commissioner Neves			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

- P. 031 **2022-04-112 First 5 California Annual Report:** Commission to review and discuss the First 5 California 2020-2021 Annual Report.

Staff introduced the item, highlighting information about Kings County, and the programs that have benefitted community members.

No discussion ensued.

2022-04-112 First 5 California Annual Report				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Bugay			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Informational Agenda Items

- P. 101 **Executive Order N-6-22 Compliance with Economic Sanctions Imposed in Response to Russia’s Actions in Ukraine:** Commission to review and discuss correspondence received from First 5 California regarding EO N-6-22, and direct Commission staff on further steps to be taken.

Staff introduced the item, advising the Commission that as a recipient of Federal and State funding, the Commission’s obligation to comply with Executive Order N-6-22. Staff advised the Commission that the County’s Purchasing Department is finalizing documents that can be utilized to comply with the sanctions.

No discussion ensued.

- P. 108 **Spotlight on Service:** Staff from Recreation Association of Corcoran will present an overview of the funded project, Corcoran Family Resource Center.

CFRC staff provided a brief powerpoint presentation regarding their activities this past year.

- P. 114 **Staff Report:** February-March 2022

Staff updated the Commission on its activities since the April Commission meeting.

Future Agenda Items

June 2022

- Minutes from April 5, 2022 Commission Meeting
- April 2022 Fiscal Report
- 2020-2025 Strategic Plan update
- 3rd Quarter Grantee Achievement Report
- Commission Budget Modification/Augmentation for FY 2021/2022 (if necessary)
- Commission Schedule for FY 2022/2023
- Spotlight on Service: United Cerebral Palsy of Central California: Parent & Me and Special Needs program
- Staff Report: February-March 2022

Commissioner Comments

The Commissioners took turns saying goodbye to Commissioner Bugay, and thanking her for her time on the Commission. She indicated that she plans on maintaining connections with everyone, on future projects.

Review Next Meeting Date & Adjournment

- June 7, 2022 at 3:00 PM

The meeting was adjourned at 3:36pm.

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: **330 Campus Drive, Hanford, CA 93230**. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*