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## Meeting Minutes

August 6, 2024

3:00 PM

Kings County Board of Supervisors Chambers  
1400 W. Lacey Blvd., Hanford, CA 93230

**Call to Order & Welcome** Meeting called to order at 3:00 pm by Chairperson Wendy Osikafo.

**Commissioners Roll Call** 4 out of 5 commissioners present at the time of the roll call, with Commissioner Barlow arriving shortly after.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Wendy Osikafo	X		
Todd Barlow			X
Dr. Lisa Lewis	X		

**Review and Modification to Agenda** No comments.

**Opportunity for Public Comment** None noted.

### **Consent Calendar**

P. 003 **2024-08-157 Consent Calendar**  
**June 4, 2024 Commission Meeting Minutes**  
**June 2024 Fiscal Report**

No discussion noted.

<b>2024-08-157 Consent Calendar</b>				
Motion Made by:	Commissioner Neves			
2 <sup>nd</sup> Motion by:	Commissioner Barlow			
Motion (Pass/Fail)	<b>PASS</b>			
<b>Commissioner</b>	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

**Action Items**

- P. 012 **2024-08-158 Conflict of Interest Policy:** Commission to review, discuss and approve the Commission’s Conflict of Interest Policy.

Program Officer Clarissa Ravelo stated that the Commission staff had received the Biennial Notice of Review of the Commission’s Conflict of Interest Code. After reviewing, Commission staff are recommending slight changes to the Commission Conflict of Interest policy to reflect a position title, deletion of a position, as well as gender-inclusive language. The approved policy will be shared with the BOS Clerk.

No discussion noted.

<b>2024-08-158 Conflict of Interest Policy</b>				
Motion Made by:	Commissioner Neves			
2 <sup>nd</sup> Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	<b>PASS</b>			
<b>Commissioner</b>	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

**Informational Agenda Items**

- P. 029 **May 2024 Revise Proposition 10 Revenue Projections:** Commission to review and discuss the Commission’s financial landscape.

Ms. Ravelo stated that First 5 California has released an updated 5-year Revenue Projection for FY 2024-25 through 2028-2029. The projections reflect slightly higher projections compared to the July 2023-projections that were used to create the 5-year Fiscal Plan approved by our local Commission at the last Commission meeting. A comparison of the projections was available for the Commission’s review in the agenda packet.

*Discussion:*

Chairperson Osikafo commented that all projections were favorable. Commissioner Neves asked Commissioner Barlow about the birth population compared to the students he is seeing come through the education system. Commissioner Barlow stated that the average of students per grade level would be 2000-2500.

- P. 035 **Final Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 23/24.

Ms. Ravelo mentioned that before the Commission is the Final Quarter Grantee Achievement Report for all funded projects. Over this past Fiscal Year, our partners have provided services to 917 children, 1059 Parents/Caregivers, and 251 Providers. Cumulatively, they met 100 out of 142 objectives at 100% although most objectives were at 75% or better achieved. A number of factors have affected their deliverables, including the expansion of Transitional Kindergarten, decreasing the number of preschool-age children attending their services, as well as loss of Car Seat grants, decreasing the number of car seat training and installation opportunities. Ms. Ravelo also noted that the FY 2024-2025 Budget and Scope of Work were submitted in the Spring/Summer of 2021, when we were still in the middle of the pandemic, and there was no way to predict the outcome. Some of the funded partners have advised that they will be submitting a Scope of Work revision, to better reflect anticipated children and families that they'll be serving.

No discussion noted.

- P. 059 **Dolly Parton Imagination Library:** Commission to review and discuss the opportunity to participate in the Dolly Parton Imagination Library program.

Ms. Ravelo presented a short Video regarding the availability of the Dolly Parton Imagination Library statewide in California, under the management of the California State Library. The expansion includes a 50% match for each affiliate. Ms. Ravelo described some of the activities associated with coordinating the program. A cost estimate based on current population was provided to the Commission.

Ms. Ravelo informed the Commission that the DPIL project aligns with the Commission's current Strategic Plan, specifically Focus Area 2-Parent Education and Support, providing caregivers with access to educational services to increase family reading/literacy and school readiness.

Ms. Ravelo handed out sample books to the Commission, indicating that some were hard cover. The books are for different age groups, and each child in the household would receive a book. Tulare County will be starting their program and Merced County has had the program for three years.

### *Discussion:*

Chairperson Osikafo asked about the Commission's current financial situation, wondering if it is even feasible to support such a project. Ms. Ravelo indicated that there are some savings in the budget from the funding that was earmarked for a Resource Center in Avenal, as well as Special Departmental expenses that have historically been used to purchase backpacks for incoming Kindergarteners. Commissioner Dr. Lisa Lewis thought it would be a great idea to give books to kids. Commissioner Barlow stated that putting books in the hands of kids is great.

### **P.069 Staff Report: June and July 2024**

Ms. Ravelo reported that the CalWORKs/CAPCC Home Visitation oversight transitioned to Veronica Garcia, the new Home Visitation Program Manager, at the end of June. She went on to report that she continues to participate in the Regional Home Visiting Technical Assistance workgroups, as well as the Help Me Grow Central Valley Advisory Group. Staff also participated in the stakeholder review of DHCS' MOU Template between First 5s and the Managed Care Plans, including statewide conversations led by First 5 Association, a webinar hosted by DHCS on July 2, and review/inclusion of our feedback by County Health Executives Association of California (CHEAC). Ms. Ravelo also hosted a conversation regarding Department of Developmental Services' Service Access & Equity Grant; however, due to the short period of time to submit the application, an application was not submitted. Ms. Ravelo expressed gratitude for those organizations that came to the table to hold space and consider the possibility, including Santa Rosa Rancheria's Education and Tribal Social Services Directors, Fresno Community Health Improvement Partnership, CVRC, and our local community partners who show up every time: UCP, KCAO, KCOE and Kings United Way.

Ms. Ravelo stated that they are still waiting for grant awards to be announced for DHCS' Children & Youth Behavioral Health Initiative's Round 3: Early Childhood Wraparound Services. This grant would increase the # of home visitations slots available (up to 80 families annually), as well as provide tuition and stipends to support expansion of the mental health consultation workforce in Kings County.

Ms. Ravelo attended the Zero to Three Conference last week - She attended various workshops, but the workshops regarding partnership with clinics/pediatricians was of great interest, as the Commission does not have any partnerships with clinics except for distribution of the New Parent Kit.

No Commissioner or public comments noted.

### **Future Agenda Items**

#### October 1, 2024

- Minutes from August 6, 2024 Commission Meeting
- Final FY 23/24 Fiscal Year
- Budget Modification FY 2023-2024
- Commission Policy Manual Updates/Revision

- Annual Audit Report
- Annual Report
- Annual Evaluation Report
- Spotlight on Service: Recreation Association of Corcoran’s Family Resource Center project & Kings Community Action Organization’s Kettleman City Family Resource Center project
- Staff Report – August and September 2024

### **Commissioner Comments**

Commissioner Barlow relayed thanks to Commission staff. Chairperson Osikafo stated that Commissioner Barlow spoke for all of them.

### **Review Next Meeting Date & Adjournment**

- Chairperson Osikafo reviewed the next Commission meeting that will be held on October 1, 2024, at 3:00 PM. The meeting was adjourned at 3:37pm.

### **Public Comment is Taken on Each Agenda Item**

**Please note that the order in which the agenda items are considered may be subject to change.**

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: **460 Kings County Drive, Ste 101, Hanford, CA 93230.** Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*