



In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.

Meeting Agenda

February 13, 2024

3:00 PM

Kings County Human Services Agency
1400 W. Lacey Blvd. Hanford, CA 93230
Building 12 – Omega Conference Room

Call to Order & Welcome

Commissioners Roll Call

Review and Modification to Agenda

Opportunity for Public Comment

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

Speakers are limited to two minutes. Please state your name before making your presentation.

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

- P. 003 **2024-02-144 Consent Calendar**
December 5, 2023 Commission Meeting Minutes
December 2023 Fiscal Report

Action Items

- P. 014 **2024-02-145 Establish a Nomination Committee for 2024-2025 Chair Elect:** The Chair will create a subcommittee that will be charged with nominating a Chair elect for FY 2024-2025.

Informational Agenda Items

- P. 016 **Annual Evaluation Report:** Commission to review and discuss the evaluation of funded projects for FY 22/23 presented by Evaluation, Management & Training (EMT).
- P. 048 **Spotlight on Service:** Staff from United Cerebral Palsy of Central California will present an overview of the funded projects, Parent & Me and Special Needs.
- P. 050 **2nd Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 23/24.
- P. 053 **First 5 Network:** Commission staff will present an overview of the First 5 Network.
- P. 064 **Staff Report:** December 2023 – January 2024

Future Agenda Items

April 2, 2024

- Minutes from February 13, 2024 Commission Meeting
- February 2024 Fiscal Report
- Election of Chair Elect for FY 24/25
- Proposed Budget for FY 24/25
- Administrative Cost Limit for FY 24/25
- First 5 California Annual Report FY 22/23
- Spotlight on Service: Kings County Office of Education
- Staff Report: February-March 2024

Commissioner Comments

Review Next Meeting Date & Adjournment

- April 2, 2024 at 3:00 PM

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: 330 Campus Drive, Hanford, CA 93230. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: February 13, 2024

2024-02-144

Consent Calendar

- December 5, 2023 Commission Meeting Minutes
- December 2023 Fiscal Report



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Meeting Minutes

December 5, 2023

3:00PM

Kings County Department of Public Health
330 Campus Drive Hanford, CA 93230

Call to Order & Welcome Meeting called to order at 3:00pm by Chairperson Lewis.

Commissioners Roll Call 5 out of 5 commissioners present.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Wendy Osikafo			X
Todd Barlow	X		
Dr. Lisa Lewis	X		

Review and Modification to Agenda None noted.

Opportunity for Public Comment

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Speakers are limited to two minutes. Please state your name before making your presentation.

No public comments.

Consent Calendar

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considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

P. 004 2023-12-136 Consent Calendar
August 1, 2023 Commission Meeting Minutes
Final FY 22/23 Fiscal Report
August 2023 Fiscal Report
October 2023 Fiscal Report

No discussion noted.

2023-12-136 Consent Calendar				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Barlow			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo				X
Todd Barlow	X			
Dr. Lisa Lewis	X			

Action Items

P. 015 2023-12-137 Regional HVC TA Agreement with First 5 Merced: Commission to review, discuss and consider approving an agreement with First 5 Merced for Regional Home Visiting Coordination Technical Assistance, and authorize the Executive Director to be the assigned signatory on behalf of the Commission.

Program Officer Clarissa Ravelo introduced the item, describing the local workplan and budget for the Regional Home Visiting Coordination Technical Assistance grant from First 5 California. Through this grant all benefits and operation costs will be covered. This has been reviewed and approved by County Counsel and Risk Management, however recommended for the commission to approve.

No discussion noted.

2023-12-137 Regional HVC TA Agreement with First 5 Merced				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo				X
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 057 **2023-12-138 Region 5 First 5 IMPACT Hub Partnership Agreement:** Commission to review, discuss and consider approving an agreement for regional coordination and specialized support through the Region 5 IMPACT Hub, and authorize the Executive Director to be the assigned signatory on behalf of the Commission.

Program Officer Clarissa Ravelo introduced the item, requesting that the commission consider approving the Regional 5 IMPACT Hub agreement after reviewing and discussing. Ms. Ravelo described what coaching, training, certificates, data system costs, and other professional developments this agreement provides. The Commission has been a part of the IMPACT Hub agreement in previous versions. The agreement has been reviewed and approved by the County Counsel.

No discussion noted.

2023-12-138 Region 5 First 5 IMPACT Hub Partnership Agreement				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo				X
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 080 **2023-12-139 1st Amendment to Kings United Way Agreement:** Commission to review, discuss and consider approving an amendment to the agreement with Kings United Way, and authorize the Executive Director to be the assigned signatory on behalf of the Commission.

Ms. Ravelo stated that Kings United Way advised Commission Staff about them no longer having access to the platform and requested a scope of work and budget modification. KUW are proposing to utilize 211 to identify households with children 0-5 and provide referrals and linkages to services. The proposal is such a shift from the previously approved amendment, which can be approved by the Executive Director. However, the amended agreement is before the Commission for review, discussion, and approval.

No discussion noted.

2023-12-139 1st Amendment to Kings United Way Agreement				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo				X

Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 089 **2023-12-140 Rescheduling February 2024 Commission Meeting:** Commission to review, discuss and consider approving staff request to reschedule the February 6, 2024 Commission meeting.

Program Officer Ravelo requested approval for the February 2024 Commission meeting to be rescheduled to February 13, 2024. The reason for that being is the First 5 Association Annual Meeting and Advocacy Day is held on February 5-7, 2024. No additional costs are associated with this item, all costs have been factored into the current fiscal year budget.

No discussion noted.

2023-12-140 Rescheduling February 2024 Commission Meeting				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Barlow			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 092 **2023-12-141 FY 22/23 Annual Audit:** Commission to review, discuss and consider approving the FY 22/23 audit prepared by Moss Adams LLP.

Program Officer Ravelo introduced the item, describing that Commission staff and County Finance staff have collaborated with the new external auditor, Moss Adams, LLP, and provided information needed to conduct the audit. An extension was requested and granted to submit past November 1st. The Final Audit Report is before the Commission for final approval and adoption which will be submitted to First 5 California and the State Controller’s office by December 6, 2023.

No discussion noted.

2023-12-141 FY 22/23 Annual Audit				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 149 **2023-12-142 FY 22/23 Annual Report:** Commission to review, discuss and consider approving the FY 22/23 annual report to be submitted to First 5 California.

Ms. Ravelo provided the Annual Performance Report as well as the number of children and primary caregivers served. Expenditure for the past 3 years has remained within the budget limits. Due to the backpack distribution not occurring this past fiscal year there can be a noticeable reduction in population served. At the February 2023 Commission meeting the Fiscal Committee had yet to make a recommendation about potential Fiscal Plan changes to the Commission, so an order was not submitted.

No discussion noted.

2023-12-142 FY 22/23 Annual Report				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 152 **2023-12-143 Grant Funding policy** Commission to review, discuss and consider approving the Grant Funding policy.

Program Officer Ravelo, states that as tobacco tax revenues continue to decrease over the years, the local Commission must find alternate methods to sustain the Strategic Plan and initiatives it supports. This policy would authorize the Executive Director to approve application for submission of a letter of intent to secure funding, if it aligned with the Strategic Plan, and no cost prohibitive. It would also allow Commission to authorize the Executive Director to accept funding up to \$30,000 and execute agreements under \$30,000. Any agreement over that amount would need to be brought to the Commission for approval. The Commission will be advised of any plans at the next scheduled Commission meeting.

No discussion noted.

2023-12-143 FY 22/23 Grant Funding Policy				
Motion Made by:	Commissioner Barlow			
2 nd Motion by:	Commissioner Osikafo			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Informational Agenda Items

P. 155 **1st Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 23/24.

Ms. Ravelo provided updates of all programs' 1st Quarter progress reports. Each grantee continues to meet their deliverables and provide quantity services to the children and families in our community.

Comments: Commissioner Osikafo started the discussion with a question regarding the objectives that were presented being so low. Ms. Ravelo stated that the target deliverables are for the whole fiscal year, so it would not be expected that the grantees would meet their deliverables in the 1st quarter. Ms. Ravelo indicated that more explanation will be provided for the 2nd quarter report.

P. 158 **Spotlight on Service:** Staff from Kings Community Action Organization will present an overview of the funded project, Kettleman City Family Resource Center.

April Hatfield, Resource & Referral Manager for KCAO provided a PowerPoint presentation to the group. The presentation included amazing activities, services, and projects Kettleman City FRC provides to the community.

Comments: Commissioner Osikafo commented to KCAO staff that all the work they do for the community is amazing.

P. 169 **Staff Report:** August - November 2023

Program Officer Ravelo provided a summary of projects Commission staff have been working on listed on page 170 of the agenda packet. The Audit took longer than previous years due to the new external auditor, however the Department of Public Health's Fiscal staff and County Finance Department were helpful, and the information Moss Adams needed was able to be generated. Ms. Ravelo also indicated that Commission staff have been in discussions around a regional Help Me Grow approach, for children to receive periodic developmental screenings, to detect delays and intervene early on. Ms. Ravelo also shared that Home Visitation continues to be a priority for many State agencies, including First 5 California, California Department of Public Health, and California Department of Social Services.

No Commission or public comments.

Chairperson noted the Future Agenda Items for the February 13, 2024 Commission meeting:

- Minutes from December 5, 2023 Commission Meeting
- Establish Nomination Committee to Elect Vice-Chair
- 2nd Quarter Grantee Achievement Report
- Spotlight on Service: Kings County Office of Education's projects, Hanford and Lemoore Family Connection
- Staff Report – December 2023 and January 2024

Commissioner Comments

No Commissioner Comments.

Review Next Meeting Date & Adjournment

- Chairperson Lewis reviewed the next Commission meeting that will be held on February 13, 2024 at 3:00 PM. The meeting was adjourned at 3:59pm.

Public Comment is Taken on Each Agenda Item

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FY 23/24 December Fiscal Report First 5 Operations

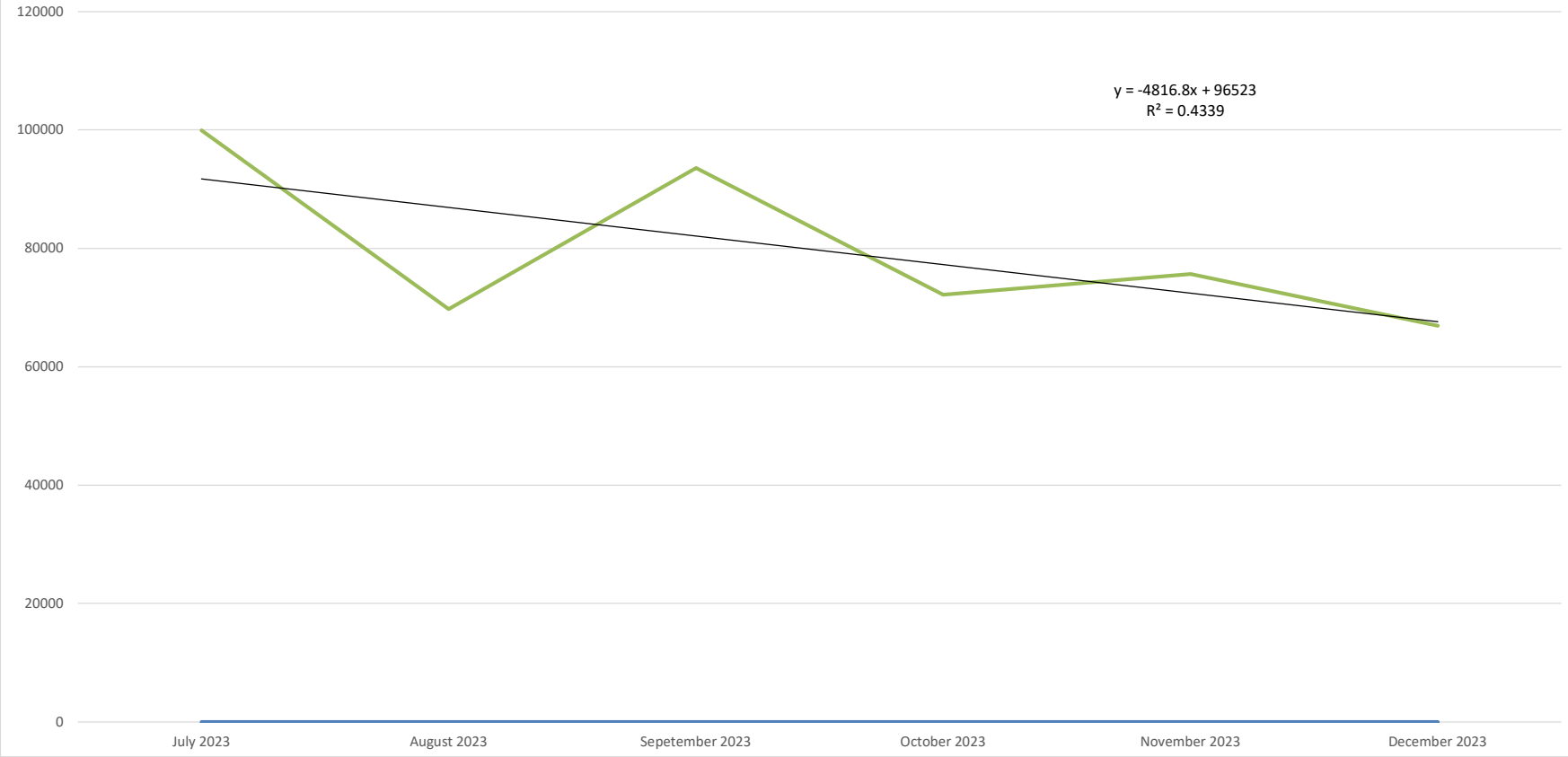
SALARY SUMMARY		\$ 191,437	\$ 91,264	\$ 100,173	47.67%
SERVICES & SUPPLIES		BUDGET	YTD	BALANCE	%
Communications	92006	\$ 2,316	\$ 1,369	\$ 947	59.10%
Office Equipment	92018	\$ 1,600	\$ 722	\$ 878	45.12%
Maintenance SIG	92021	\$ 4,109	\$ 451	\$ 3,658	10.97%
Memberships	92027	\$ 4,000	\$ 4,000	\$ -	100.00%
Postage & Freight	92033	\$ 201	\$ 4	\$ 197	1.99%
Offset Printing	92035	\$ 500	\$ -	\$ 500	0.00%
Legal Services	92038	\$ 1,500	\$ 641	\$ 859	42.73%
Community Outreach	92045	\$ 1,500	\$ -	\$ 1,500	0.00%
Auditing & Accounting	92046	\$ 10,600	\$ -	\$ 10,600	0.00%
Contractual Services	92047	\$ 25,000	\$ 6,250	\$ 18,750	25.00%
Publications & Legal Notices	92056	\$ 250	\$ -	\$ 250	0.00%
Special Dept Expense	92063	\$ 30,000	\$ 1,458	\$ 28,542	4.86%
Purchasing Charges	92068	\$ 642	\$ 308	\$ 334	47.92%
Brd. & Comm. Meeting Expense	92069	\$ 500	\$ -	\$ 500	0.00%
Public Education Material	92075	\$ 1,500	\$ -	\$ 1,500	0.00%
Motor Pool	92089	\$ 2,000	\$ 1,038	\$ 962	51.90%
Travel Expenses	92090	\$ 10,000	\$ 239	\$ 9,761	2.39%
Utilities	92094	\$ 2,201	\$ 1,116	\$ 1,085	50.69%
Electronic Hardware	92103	\$ -	\$ 2,882	\$ (2,882)	#DIV/0!
Liability Claim	93041	\$ 1,186	\$ 589	\$ 598	49.62%
Information & Technology	93048	\$ 4,631	\$ 2,874	\$ 1,757	62.06%
IT Managed Contracts	93051	\$ 3,660	\$ 2,850	\$ 810	77.87%
Admin Allocation	93057	\$ 27,365	\$ 6,491	\$ 20,874	23.72%
TOTAL SERVICES & SUPPLIES		\$ 135,261	\$ 33,280	\$ 81,107	24.60%
TOTAL OPERATIONS COSTS		\$ 326,698	\$ 124,544	\$ 181,280	38.12%

First 5 Contracted Programs		BUDGET	YTD	BALANCE	%
FRC Initiative	93033	\$ 648,911	\$ 272,377	\$ 376,534	41.97%
Avenal Family Connection		\$ 81,000	\$ -	\$ 81,000	
Corcoran Family Resource Center		\$ 104,400	\$ 53,002	\$ 51,398	
Kettleman City Family Resource Center		\$ 81,000	\$ 44,528	\$ 36,472	
KCOE: Hanford & Lemoore Family Connection		\$ 382,511	\$ 174,847	\$ 207,664	
E3 Initiative	93034	\$ 81,317	\$ 39,849	\$ 41,468	49.00%
Kings County Office of Education CARES		\$ 81,317	\$ 39,849	\$ 41,468	
School Readiness	93035	\$ 395,820	\$ 182,756	\$ 213,064	46.17%
UCP Parent & Me Program		\$ 314,820	\$ 145,542	\$ 169,278	
Special Needs Project		\$ 81,000	\$ 37,214	\$ 43,786	
New Project	93053	\$ 36,000	\$ -	\$ 36,000	0.00%
Kings United Way		\$ 36,000	\$ -	\$ 36,000	
TOTAL CONTRACT COSTS		\$ 1,162,048	\$ 494,982	\$ 667,066	42.60%
TOTAL EXPENDITURES		\$ 1,488,746	\$ 619,525	\$ 848,347	41.61%
RESERVE FUNDS (25% of Operations and Contracts)		\$ 372,187	Trust Balance	\$ 1,358,255	

FY 23/24 December Fiscal Report Revenue

Revenue FY 2023/2024								
Month	Estimated Prop 10	Actual Prop 10 Revenue	Prop 56 Backfill	Interest	Home Visitation (KCHSA)	Prop 10/ E-cigarette tax	Total	Revenue Received (% of Prop 10 Estimate)
July 2023	\$ 98,686	\$ 99,922			\$ 1,461		\$ 101,383	101%
August 2023	\$ 98,685	\$ 69,755			\$ 2,253		\$ 72,008	71%
September 2023	\$ 98,686	\$ 93,549			\$ 1,551	\$ 5,895	\$ 100,995	101%
October 2023	\$ 98,686	\$ 72,151		\$ 6,482	\$ 2,056		\$ 80,689	73%
November 2023	\$ 98,685	\$ 75,672			\$ 1,971		\$ 77,644	77%
December 2023	\$ 98,686	\$ 66,933			\$ 1,656		\$ 68,589	68%
January 2024	\$ 98,686						\$ -	0%
February 2024	\$ 98,685						\$ -	0%
March 2024	\$ 98,686						\$ -	0%
April 2024	\$ 98,685						\$ -	0%
May 2024	\$ 98,686						\$ -	0%
June 2024	\$ 98,685						\$ -	0%
TOTAL REVENUE	\$ 1,184,227	\$ 477,982	\$ -	\$ 6,482	\$ 10,948	\$ 5,895	\$ 501,308	40.86%

Prop 10 Revenue





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Date of Meeting: February 13, 2024

2024-02-145

**Establish a Nomination
Committee for
FY24/25 Chair Elect**



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: February 13, 2024
Agenda Item: 2024-02-145
Discussion/Action Item: Action Item

AGENDA ITEM: Establishment of Nomination Committee for 2024-2025 Chair-elect

A. Background/History:

The First 5 Kings County Children and Families Bylaws state that the “Chairperson will appoint a nominating committee to propose candidate(s) for election at the April meeting. The term of office of Chair-Elect shall be for one year with the expectation that the Chair-elect will serve the subsequent year as Chairperson. The Chair-elect shall act in the absence of the Chairperson.”

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Commission chair to appoint a nominating committee in order to propose candidate(s) for election at the next Commission Meeting.

C. Timeframe:

Appoint a nominating committee that will convene and submit to staff proposed candidate(s) for appropriate election to occur at April 2024 Commission meeting. Ascension of chair and chair-elect to occur at the August 2024 meeting.

D. Costs:

No costs are associated with this item.

E. Staff Recommendation:

Commission staff recommends the Chair appoint a nominating committee in order to propose candidate(s) for election at the April 2024 Commission meeting.

F. Attachments:

- None



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Date of Meeting: February 13, 2024

FY 2022/2023 Annual Evaluation Report



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Date of Meeting:
Agenda Item Type:

February 13, 2024
Informational

AGENDA ITEM: Approval of First 5 Kings County Evaluation Report

A. Background/History:

Proposition 10 requires all county commissions to “adopt an adequate and complete County Strategic Plan for the support and improvement of early childhood development within the county. The strategic plan must include a description of the goals and objectives proposed to be attained, a description of the programs, services, and projects proposed to be provided, sponsored or facilitated; and a description of how measurable results of such programs, services, and projects will be determined by the County Commission using appropriate and reliable indicators.”

A component of the first 5 Kings County Strategic Plan is an Evaluation Plan.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Commission staff requests the Commission review and discuss the Evaluation Report, providing direction for future implementation.

C. Timeframe:

The Evaluation Report reflects FY 2022/2023 and will serve as the baseline for the remainder of the current strategic plan.

D. Costs:

No new costs are associated with this item. The costs of the evaluation are incorporated into the annual First 5 budget.

E. Staff Recommendation:

Commission staff recommends the Commission review and provide feedback regarding the evaluation report.

F. Attachments:

- Powerpoint presentation on FY 2022/2023 Evaluation Report
- First 5 Kings County Evaluation Report for FY 2022/2023

First 5 Kings County Annual Evaluation Fiscal Year 2022-2023

Prepared for:

First 5 Kings County Children and
Families Commission
330 Campus Drive
Hanford, CA 93230



FEBRUARY 2024



Evaluation Framework

- Guided by the 2020-25 Strategic Plan.
- Aligns with the four strategic results areas—improved child health, improved child development, improved family functioning, and improved systems.
- Monitors program **outputs** relative to performance targets (i.e., children and families reached, units of services delivered), provides measurement of selected outcomes, and highlights key accomplishments and recommended areas for future focus.
- Outlines a role for the evaluation team to support data infrastructure development and system enhancements.

Evaluation Scope of Work | 2022-2023

- Bimonthly planning and coordination meetings with First 5 leadership.
- Analysis of community archival data sources to profile Kings County children, families, and communities.
- Review and analysis of First 5 quarterly and annual program reports.
- Analyses of databases maintained by funded partners measuring child and family service utilization.
- Supplemental surveys of participants in selected programs. The program spotlighted for FY 2022-23 was the Comprehensive Approaches to Raising Educational Standards (CARES) workforce development program.
- Special projects as determined by First 5 leadership.



Fiscal Year Overview

Fiscal Year Overview | 2022-2023

Commission Investments



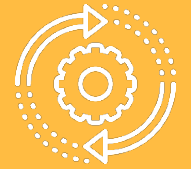
First 5 Kings County Commission invested \$1.2 million in FY 2022-2023 across four core initiatives. FY 2022-2023 was the third year of the five-year strategic plan period.

Fiscal Impacts



Funded partners continued to operate in the face of steadily declining revenues. Some programs scaled back operations while others managed to maintain service levels. Budgets were reduced across funded projects (-5%).

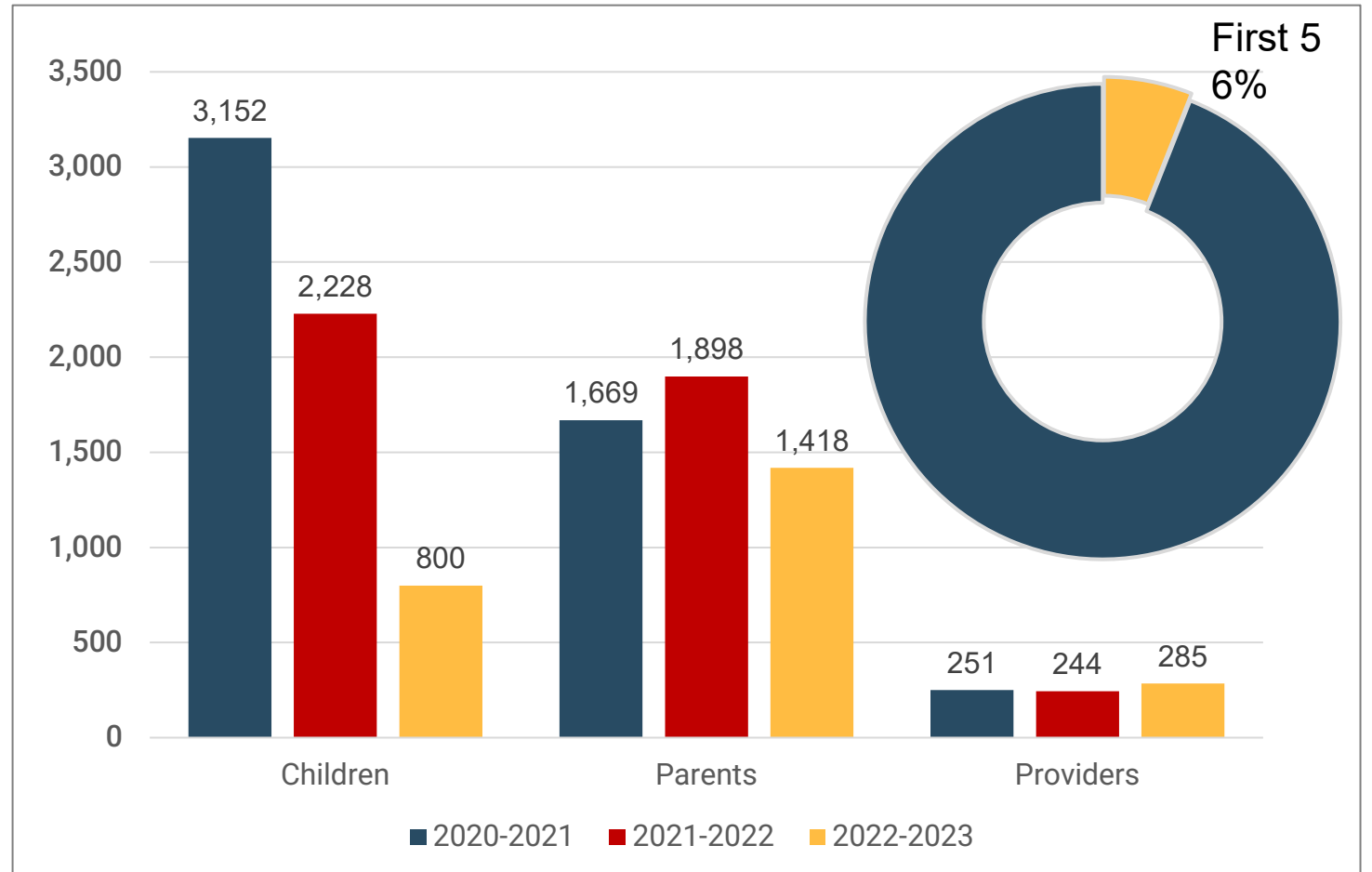
Transition in Services



Staff turnover and new and ongoing barriers to implementation in FY 2022-2023 resulted in discontinuities and gaps in early childhood service environments.

Reach of First 5 Funded Programs | 2022-2023

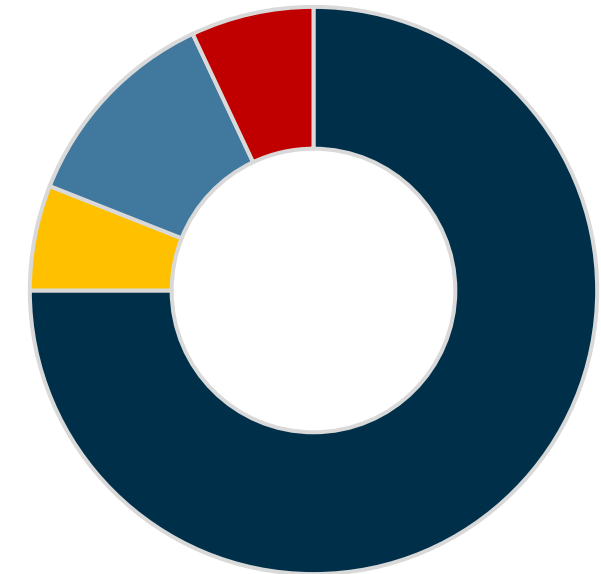
- First 5 reached 800 children or 6% of the 0 to 5 population in Kings County.
- Partners reached 1,418 parents and caregivers across funded initiatives.
- Workforce development strategies reached 285 ECE providers to enhance early care and education quality.



Child Characteristics | 2022-2023

- Seventy-five percent of children were Hispanic, 12% were Multi-Racial, 6% were White, and 7% were Other Races.
- Nearly half (46%) of children were from Spanish speaking households.
- Sixteen percent of children (16%) were identified with special educational needs.
- Twenty-one percent of children were infants and toddlers and 71% were preschool age.
- Among children served through FRCs, 60% were insured under Medi-Cal, 26% had private insurance, 3% were uninsured, and 6% had unknown coverage.

Child Race/Ethnicity ($n=800$)



■ Hispanic (75%) ■ White (6%) ■ Multiracial (12%) ■ Other races (7%)



School Readiness



UCP Parent & Me and Special Needs | 2022-2023

- Commission allocated \$417,810 for United Cerebral Palsy of Central California (UCP) to promote equitable access to quality early learning for children at-risk for developmental delays. This fills a gap in systems of care for children ineligible for special developmental services.
- The Special Needs Project (SNP) reached 64 children—100% of whom were 0-3 years of age. UCP staff assessed 49 children with IDEA special needs, provided coaching to 113 ECE providers, and supported 19 special needs children in Parent & Me settings as part of its Early Start inclusion program. This creates opportunities for interaction with typically developing children.
- Parent & Me programs delivered 1,174 interactive sessions, reaching 167 children and 145 parents or caregivers. Another 142 children receiving developmental screenings. Services were impacted by program downsizing with the transition to a 10-month operating year. This resulted in a 20% decrease in number of children served.



New Projects



Unite Us Referral Exchange | 2022-2023

- Commission invested \$38,000 to support ongoing development of the Kings County Referral Exchange (RE) on the Unite Us platform.
- The RE grew to support 36 active user organizations from healthcare, education, and social services, including 17 providers who serve children 0-5 and their families.
- Kings United Way (KUW) provided capacity building support to 15 community organizations to facilitate their participation on the platform and continued to prioritize onboarding of new providers.
- KUW encountered early barriers that limited widescale adoption. KUW was later informed that Unite Us was restricting KUW's access to demo the platform and would not release county stakeholder data.
- KUW remains committed to the concept of a shared, electronic referral system but is no longer pursuing development of the Unite Us platform.



Family Resource Centers



Family Resource Centers | 2022-2023

- FRCs operated across four Kings County communities in FY 2022-23 and reached 565 children and 550 parents and caregivers.
- Four centers continued to offer an array of school readiness and family support services to underserved children and families.
- Early childhood programming featured classes for infants and caregivers, toddlers, and preschool-age children. Topics included, but were not limited to art, music, cooking and nutrition, movement, storytelling, and sensory exploration. FRCs also sponsored family literacy activities and socialization events.
- Onsite resources available to families included translation assistance, book giveaways, incentive closets, and access to office facilities (e.g. fax, phone, copier, computer).
- Families were also referred to community-based services including preschool and childcare spaces, employment assistance, utilities assistance, legal services, medical services, WIC, and special education. FRCs also made 357 referrals to Parent & Me programs.

Family Resource Centers | 2022-2023

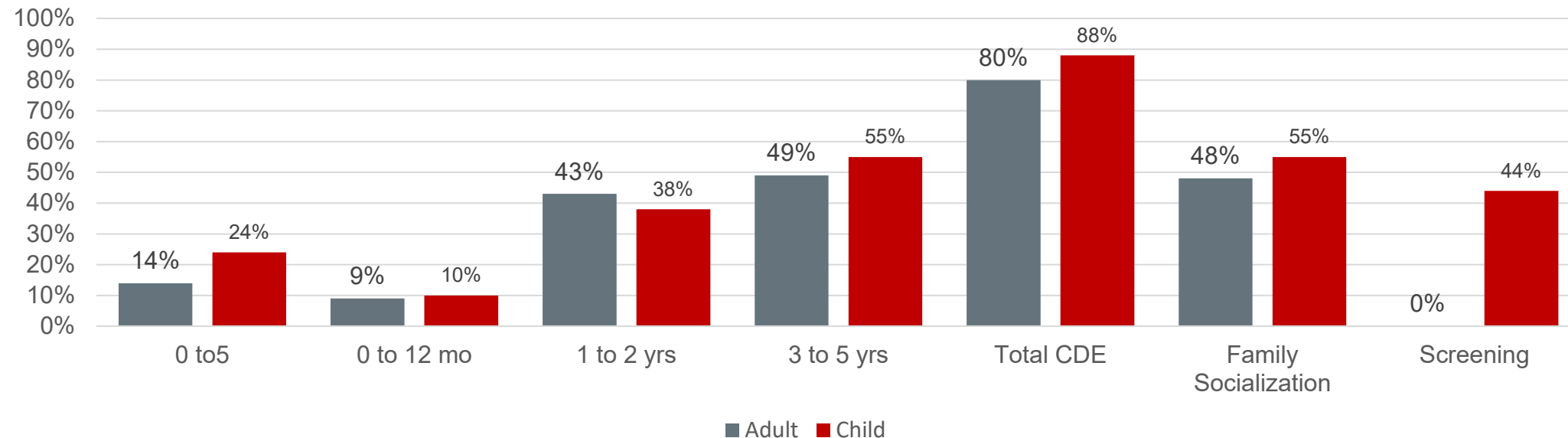
- Services for parents and caregivers were delivered by FRC staff and through partnerships with collaborating agencies, including La Leche League, Kings County Behavioral Health, Kingsview Behavioral Health, Cal Viva, Cal Fresh, SNAP ED, Bank of America, and UCCE Kings County.
- Preventive health and safety programs included eye exams and car seat installation assistance.
- FRCs recorded 17,992 total service contacts during the FY 2022-23 program year. This represents a 19% increase from the previous year, which may be tied to the post-COVID recovery.

FRC Service Utilization Profile | 2022-2023



Unduplicated Count of Participants and Percent of Total Participants Served (Children = 569; Parents = 520)

		Child Development and Enrichment					Family Literacy and Socialization	Developmental Screening
		0 to 5	0 to 12 months	1 to 2 years	3 to 5 years	Total		
Adult	N	75	52	235	268	438	266	0
	%	14%	9%	43%	49%	80%	48%	0%
Child	N	134	54	213	308	499	312	248
	%	24%	10%	38%	55%	88%	55%	44%

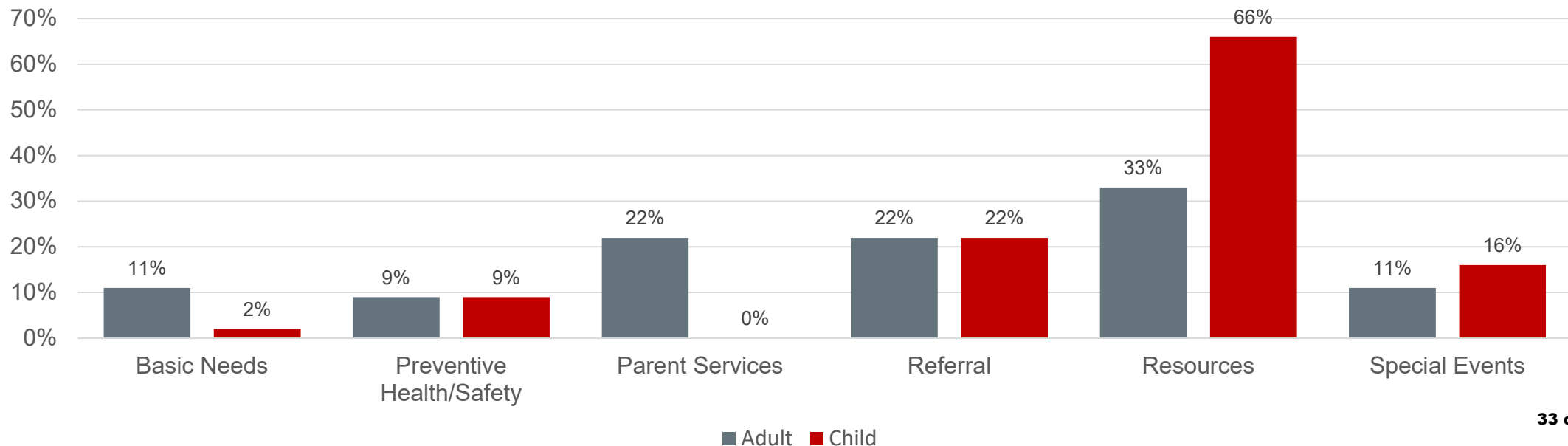


FRC Service Utilization Profile | 2022-2023

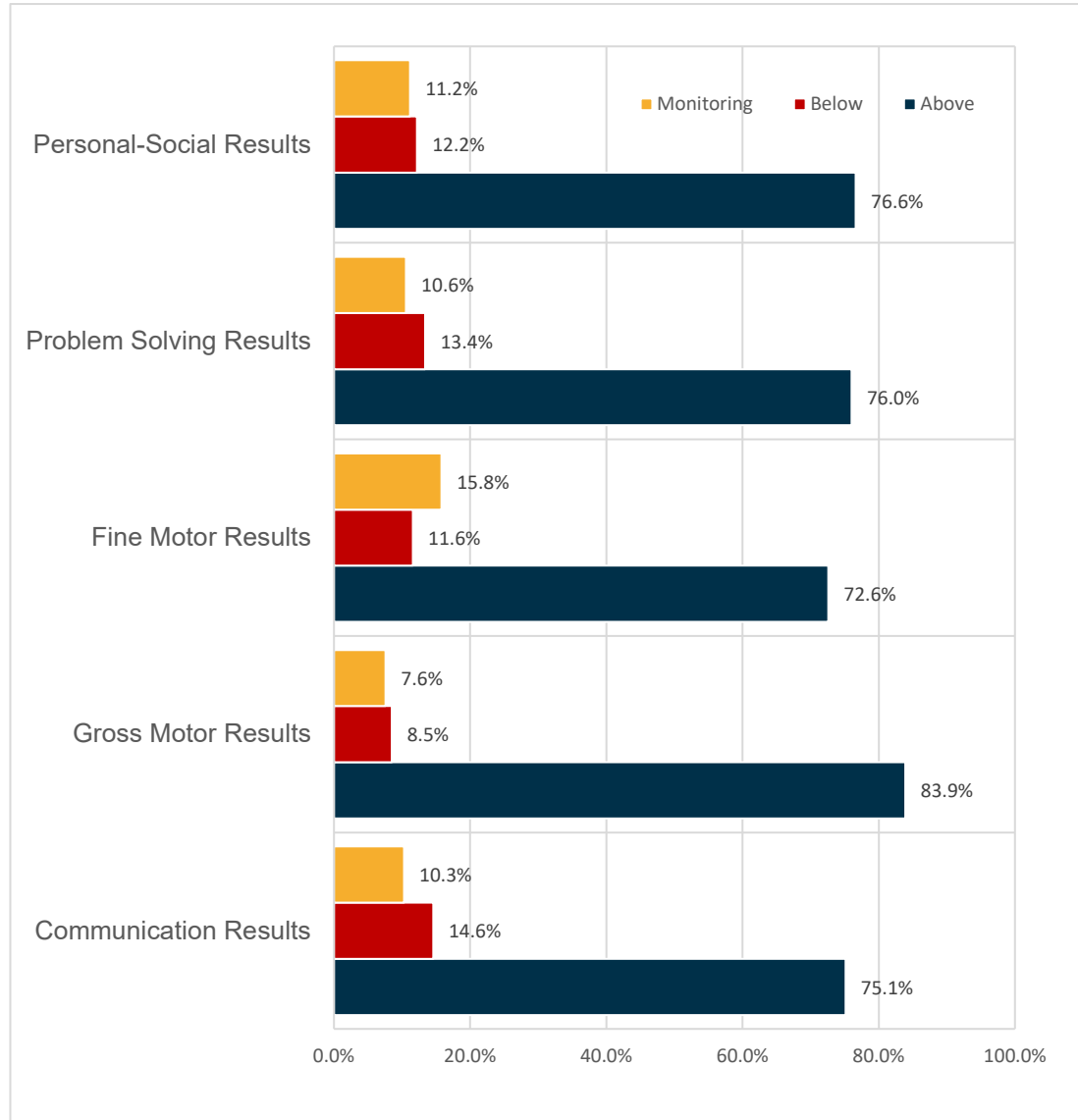


Unduplicated Count of Participants and Percent of Total Participants Served (Children = 569; Parents = 520)

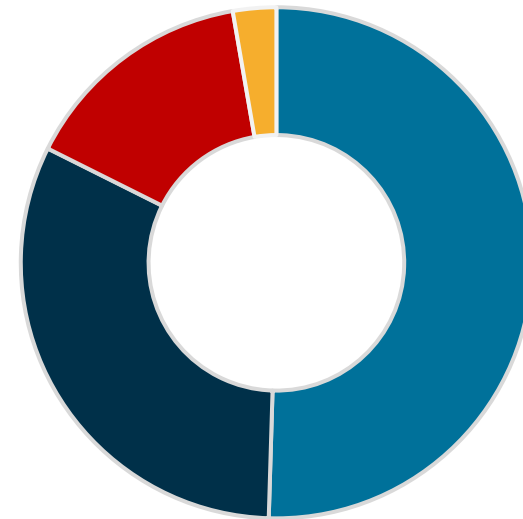
		Basic Needs	Preventive Health/Safety	Parent/ Caregiver Services	Referral	Resource	Special Events
Adult	N	58	49	120	120	180	58
	%	11%	9%	22%	22%	33%	11%
Child	N	14	50	0	125	375	91
	%	2%	9%	0%	22%	66%	16%



Developmental Screenings | 2022-2023



Overall Concerns among Children Screened (n=329)



FRCs made **14** referrals to SELPA, **7** referrals to the UCP Special Needs Project, and **325** referrals to UCP Parent & Me programs.

FRC Service Gaps| 2022-2023

- The FRC initiative also struggled with discontinuities in services. Funds were allocated for an Avenal FRC; however, the lack of a lead agency and challenges identifying operating space resulted in service gaps.
- The Kettleman City FRC also suspended its Parents as Teachers (PAT) home visiting services during the fiscal year due to transitions in staffing. The program was relaunched in FY 2023-2024.



Early Care & Education (E3)



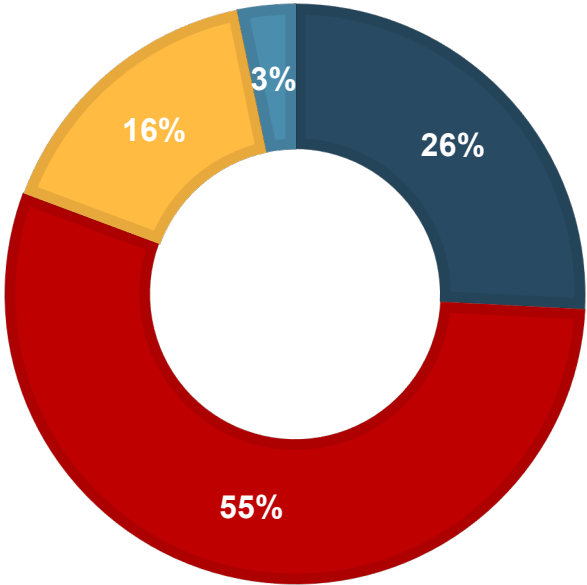
Comprehensive Approaches to Raising Educational Standards (CARES) | 2022-2023

- The First 5 Kings County Commission invested \$85,834 into workforce development strategies through the Comprehensive Approaches to Raising Educational Standards (CARES) program.
- CARES audiences include ECE providers from licensed childcare centers and preschools, home visitation programs, Family Friend and Neighbor (FFN) providers, and Family Resource Center staff.
- CARES used funds to provide professional development to 172 individual participants. Services included reviews of personal growth plans, assistance with permit applications and higher education access, and provision of training, coaching and mentoring.
- CARES staff distributed newsletters and a training calendar to 3,416 recipients and provided stipends and materials to 51 participants.
- CARES members were invited to complete a survey at the end of the contract year. Surveys were administered electronically in English and Spanish by CARES program staff.

Level of Engagement and Relevance | 2022-2023

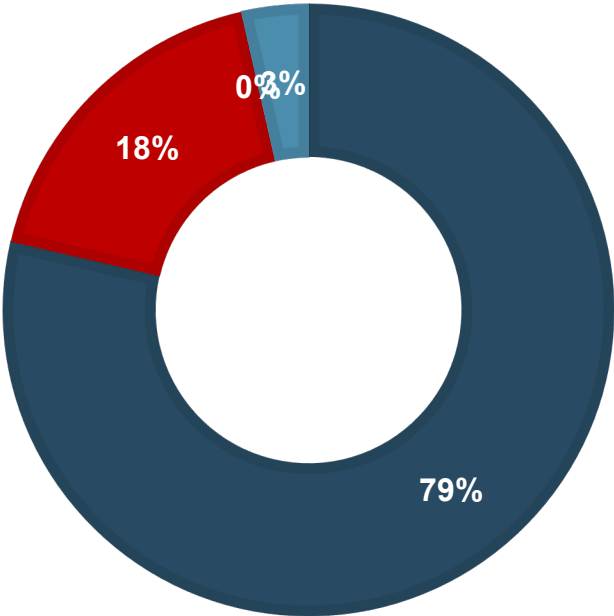
How actively involved have you been in the CARES program this year?

- Very active (26%)
- Somewhat active (55%)
- Not very active (16%)
- Not active at all (3%)



How relevant was the selection of training topics to meeting your needs for professional development?

- Very relevant (71%)
- Somewhat (25.8%)
- Not very relevant (0%)
- Not at all (3%)



Professional Development Formats | 2022-2023

Perceived Value of Different Learning Opportunity Formats (n=36)

	Very useful	Somewhat useful	Not very useful	Not useful at all	Did not use ¹
Virtual training events or webinars	88%	4%	0%	8%	17%
In-person training events or workshops	72%	24%	0%	3%	3%
Professional Learning Communities (PLCs)	70%	20%	10%	0%	31%
Monthly newsletters	86%	10%	3%	0%	3%
Assistance with permit applications or access to higher education	77%	23%	0%	0%	25%
Review of personal growth plans	76%	20%	4%	0%	17%
Coaching and mentoring	82%	18%	0%	0%	22%
Access to resources and materials	88%	8%	4%	0%	14%

¹ Not all CARES participants were eligible to participate in certain components. The percentage of respondents who did not use a specific learning format were excluded from overall percentages.

Impact of Professional Development | 2022-2023

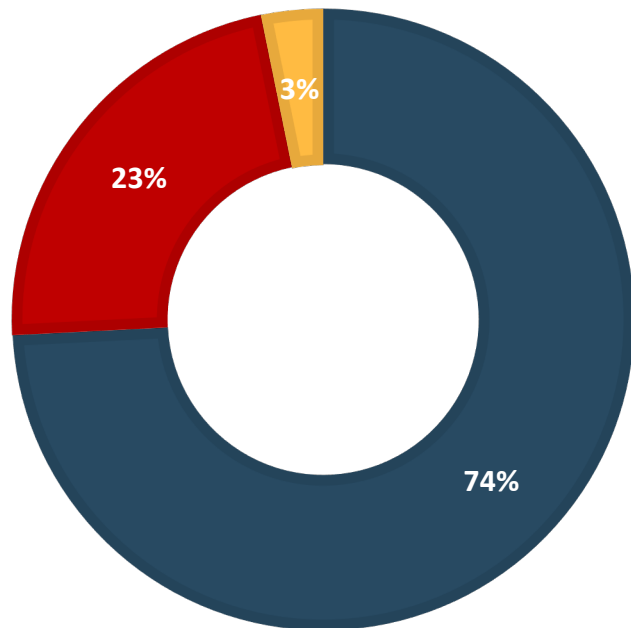
Perceived Impact of Learning Opportunities (n=36)

	Very true	Sort of true	Not very true	Not true at all
I feel more confident in my teaching or caregiving abilities	78%	15%	7%	0%
I have applied new teaching strategies in my classroom or childcare setting	75%	25%	0%	0%
I have been able to manage my classroom or childcare setting more effectively	68%	32%	0%	0%
I have strengthened the quality of interactions with children in my care.	79%	14%	4%	4%
I have improved the physical environment of my classroom or childcare space.	79%	14%	7%	0%
The children in my care have shown greater developmental gains	70%	26%	4%	0%
The children my care have shown greater gains in their social and emotional development	75%	21%	4%	0%
I have become a more effective ECE teacher or childcare provider.	82%	14%	4%	0%

Retention and Career Impact | 2022-2023

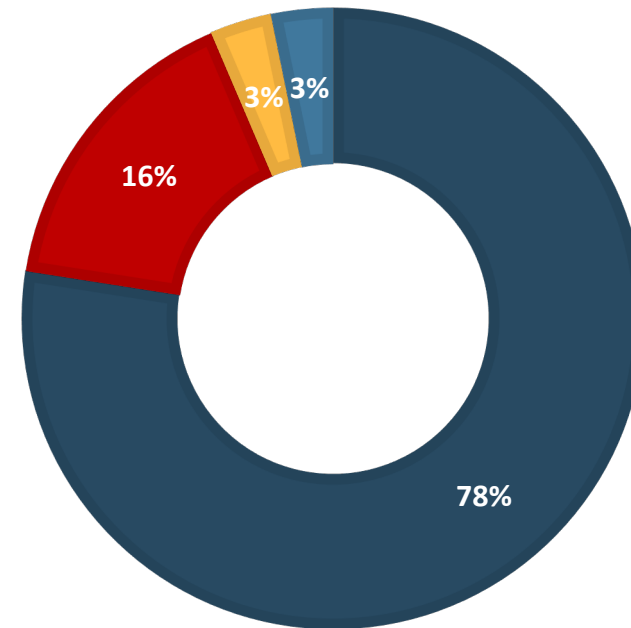
Do you expect to be working in the ECE field in the next 5 years?

■ Yes, definitely ■ Yes, probably ■ No, probably not



How much has the CARES program helped you to advance your career in the ECE field?

■ Very much ■ Somewhat ■ Not very much ■ Not at all



Conclusions & Next Steps



Building Capacity to Generate New Funding

Kings County funded partners continue to face reductions in Commission funding due to declining revenue. First 5 Kings County and its funded partners should look toward pursuing new avenues for fund development. This may require a proactive leadership role from the county and Commission to help build the professional capacity of partner agency staff to seek and obtain new funding (e.g., identifying funding opportunities, supporting proposal development, fiscal management).



Integrate EBPs and Emerging or Innovative Programming

Funded partners should continue to seek ways to integrate EPBs, model curricula, and innovative program models that are culturally responsive and that meet emerging needs in the community post-COVID. This may include parenting interventions and school readiness programs to prepare children for kindergarten. Using EPBs ensures that knowledge and research findings of professional experts guide programming, and that program strategies are proven effective for achieving positive outcomes for children and families.



Increase Partnership and Collaboration

First 5 Family Resource Centers have been highly successful collaborating with community partners. FRCs should continue to pursue opportunities to coordinate with other early childhood and family providers, including PreK and elementary school systems.



Identify and Reduce Duplication

First 5 leadership should pursue data driven strategies to identify and reduce any service overlap or unnecessary redundancies in programming.



Improved Data Infrastructure

First 5 California requires counties to track unduplicated participants across funded partners for accurate accounting of program reach. First 5 Kings County's data infrastructure has lagged, limiting the capacity for more robust evaluation of programs and services.

The loss of the Unite Us platform represents an added setback for the county. First 5 staff should work to identify low-cost data solutions to track referrals and client utilization across partners.

Special Evaluation Projects

**Fund
Development
and Capacity
Building**



**Enhanced Data
Infrastructure
and Monitoring
Tools**



**Assessment
and Support for
Strategic
Planning**





Questions & Discussion

Full FY 2022-
2023 Evaluation
Report to be
filed under
separate cover.



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: February 13, 2024

Study Session

Spotlight On Service

United Cerebral Palsy

**Parent & Me
Special Needs Project**



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

February 13, 2024
Informational

AGENDA ITEM: Spotlight on Service: United Cerebral Palsy of Central California – Parent & Me and Special Needs Project

A. Background/History:

The First 5 Commission has scheduled annual program presentations by funded programs. This offers grantees the opportunity to share their successes, achievements, and progress from the last year.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

The Special Needs project seeks to provide services to children identified as having or being at risk for developing a special need. This is a gap funding strategy to provide intervention to a population of children that because of stringent qualification standards, would otherwise not qualify for services under typical funding streams. Services provided through this project include conducting child development screenings and providing opportunities for children identified as having a special need for inclusion into the Parent & Me program. Additionally, this project provides parent mentorship support and education at Parent & Me Programs.

The Parent & Me program is a community-based program designed to strengthen the parent as their child's first teacher and provide hands-on growth experiences for both parent and child which can be repeated at home during the week. Parent and child attend a 1.5 to 2 hour session each week where they participate in activities that are developmentally appropriate for the child. The focus of the program is on children 0-3, however, children age 3-5 who do not have other options or parental preference are welcome. With emphasis on the process rather than results, parents are supported in discovering how and what their child is learning and how they can support their child's development.

C. Timeframe:

United Cerebral Palsy has been a component of the First 5 Kings County strategic plan since FY 2003/2004.

D. Costs:

There is no cost associated with this agenda item.

E. Staff Recommendation:

Staff recommends that the commission review the information provided by United Cerebral Palsy of Central California – Parent & Me and Special Needs Project.

F. Attachments:

- NONE - United Cerebral Palsy of Central California – Parent & Me and Special Needs Project – Video presentation



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Date of Meeting: February 13, 2024

FY 23-24 2nd Quarter Achievement Report



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

February 13, 2024
Informational Item

AGENDA ITEM: 2023-2024 Second Quarter Achievement Report for First 5 Funded Projects

A. Background/History:

The Commission has transitioned from a formative evaluation framework into a summative evaluation framework; therefore the reporting of program status reports and evaluation results are now two separate items for the Commission to consider. Staff is providing the Commission, on a quarterly basis, a progress report regarding the status of programs attaining contracted goals and deliverables.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Staff is requesting the Commission review and discusses the program status report representing activities and number of clients served through September of FY 2023-2024.

C. Timeframe:

Reports will be provided to the Commission on a quarterly basis, on the following schedule:

- 1st Quarter Report: December 2023
- 2nd Quarter Report: February 2024
- 3rd Quarter Report: June 2024
- Year End Report: August 2024

D. Costs:

No costs associated with this item.

E. Staff Recommendation:

Staff recommends the commission review and discuss the program reports as provided.

F. Attachments:

- FY 2023-2024 2nd Quarter Progress Update

**FY 2023-2024
2nd Quarter
Report to be
filed under
separate cover**



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: February 13, 2024

Study Session:

First 5 Network



330 Campus Drive • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting:
Agenda Item Type:

February 13, 2024
Informational Item

AGENDA ITEM: First 5 Network

A. Background/History:

The California Children and Families Act of 1998's (Proposition 10) intent is to 'facilitate creation and implementation of an integrated, comprehensive, and collaborative system of information and services to enhance optimal early childhood development to ensure that children are ready to enter school. This system should function as a network that promotes accessibility to all information and services from any entry point into the system.'

The Act established the California Children and Families Commission (First 5 California) and local county children and family commissions. The First 5 Association (F5 Association) was also created to represent the interests of all 58 county First 5s with state and federal policymakers and to share their collective insights, recommendations and knowledge to shape and influence policies that build better and more equitable early childhood systems and services. All 3 entities make up the First 5 Network and have worked collaboratively over the years to further the intent of the Act.

On January 11, 2024, during the First 5 Association's monthly Executive Director's meeting, a presentation regarding efforts to align the Network was made. Local county Commissions were urged to share the information with their staff and commissioners. Continued efforts to further align the Network will include discussion during the First 5 Association Annual Meeting, feedback on the efforts, as well as possible establishment of a Network Workgroup to continue the momentum of defining roles and expectations of all members of the Network.

B. Summary of Request, Description of Project and/or Primary Goals of Agenda Item:

Staff are providing a summary of the presentation by First 5 California, First 5 Association, Past First 5 Association Board President and the Independent Consultant, to inform the Commission of the activities of the First 5 Network.

C. Timeframe:

No costs associated with this item.

D. Costs:

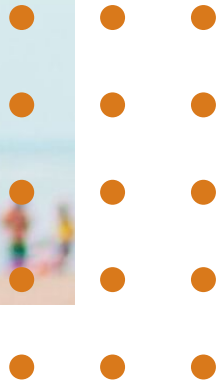
No costs associated with this item.

E. Staff Recommendation:

Staff recommends the commission review and discuss the presentation.

F. Attachments:

- First 5 Network Update to EDs



The First 5 Network

First 5 County Commissions Executive Directors Call
January 11, 2024

Kitty Lopez, Past President, First 5 Association

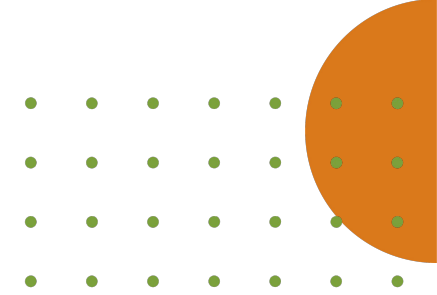
Jackie Wong, Executive Director, First 5 California

Avo Makdessian, Executive Director, First 5 Association

Linda Fowells, Independent Network Coach and Consultant



Defining the First 5 Network



Proposition 10: It is the intent of this act to facilitate the creation and implementation of **an integrated, comprehensive, and collaborative system** of information and services to **enhance optimal early childhood development** and to ensure that children are **ready to enter school**. This system should **function as a network** that promotes accessibility to all information and services **from any entry point** into the system.

58 First 5 County Commissions



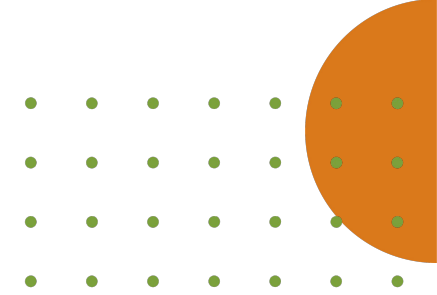
FIRST  **5**
ASSOCIATION OF CALIFORNIA

FIRST 5 CENTER FOR CHILDREN'S POLICY



 **FIRST5**
CALIFORNIASM



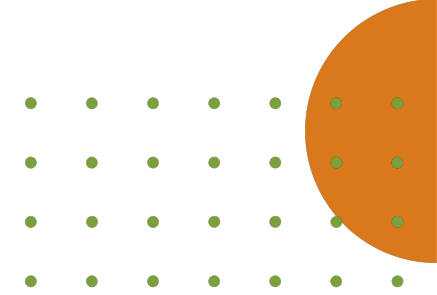


What can the Network Achieve Together?

- **Bring our work to scale.** More children and families have access to the supports that we know make a difference.
- **More funding** for early childhood and First 5. Our commissions are strong and vital hubs.
- State **policies better facilitate** service provision for children, families, and providers.
- **More collaboration** across agencies and providers, across the state, ensures more efficient, comprehensive support to children and families.

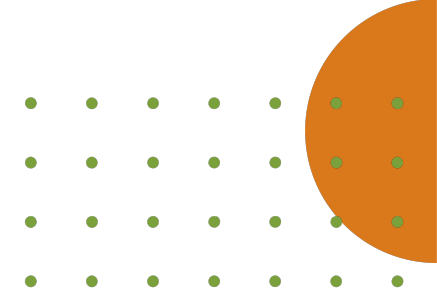
Adapted from 2017 Network process





Examples of our Network's Impact

- Transitional Kindergarten, Universal Preschool, and state focus on quality
- Paid Family Leave policies
- Medi-Cal Continuous Eligibility
- Home Visiting investments



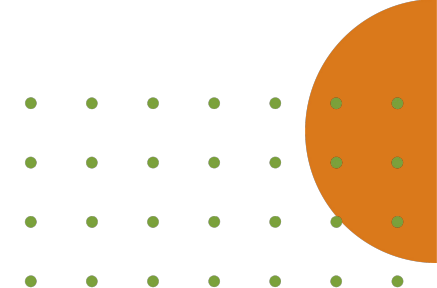
Purpose and Vision of the Network

DRAFT

The purpose of the First 5 Network is to create and implement an integrated, comprehensive, and collaborative system of information and services to ensure that children are happy, healthy and hopeful.

Our vision is that California's success will be measured by the wellbeing of its youngest children. We will value and invest in our children; leaders and policy makers will make young children and their families their top priority. Children will live in safe, stable, nurturing relationships and environments. Every child and family in CA will be thriving.





Shared Priorities of the Network

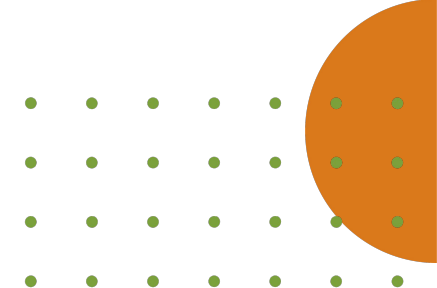
DRAFT

- The First 5 Network is well-funded and strong.
- The First 5 Network is regarded as the “go to” entity for 0-5 thought and policy leadership, and program design and implementation in communities.
- The First 5 Network is a model of how to authentically embed and implement Race Equity Diversity and Inclusion (REDI) principles into systems.

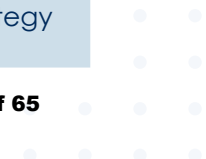


Network Roles

DRAFT



	First 5 Association	First 5 California	First 5 County Commissions
Overview statement	Lead, coordinate, and represent First 5 county commissions	Work with the State and inform the public	Be the Network on the ground; implement programs and services for kids 0-5 in each County
Strategy	Find commonalities and opportunities for integration across the State	Find commonalities and opportunities for interagency cooperation within the State Support partners and coalitions in their early childhood-related priorities and advocacy	Implement Network strategy locally, through programs, services and advocacy Use data and knowledge from their experience to inform and support the Network strategy
Communication	Uplift local experiences and perspectives – collectively across the Association and of individual members	Provide public education; inform the general public of the Purpose, resources and opportunities	
Innovation and Learning	Provide opportunities for learning, information sharing and dissemination Collect data and conduct research to support policy development and advocacy	Conduct research and evaluation to identify and promote promising practices (e.g. annual report)	Catalyze and incubate innovative practices and projects to support kids and families
Advocacy	Speak as the Counties' collectively voice Communicate Network priorities and recommendations for action to the Governor and legislature Mobilize First 5 Counties to collective action Support CA's messaging to Federal government	Communicate Network priorities and recommendations for action to the Governor and legislature Communicate Network priorities and recommendations for action to Federal government	Communicate Network priorities and recommendations for action to the Governor and legislature Mobilize local leaders, parents, partners, providers and communities to collective action
Sustainability	Identify opportunities and lead the Counties' efforts to have ongoing resources to be strong and implement their work and the Network strategy	Identify State opportunities to help Counties have the ongoing resources they need to be strong and implement their work and the Network strategy	Identify ongoing resources to be strong and implement their work and the Network strategy



Network Expectations

DRAFT

- We focus on our collective mission first, process second
- We assume positive intent
- We respect one another's perspectives, constraints, timelines, workload and other factors.
- We are curious and creative around our constraints and to serve our purpose; we are open to exploring possibilities.
- We are open and transparent in communication.
- We are collaborative
 - *We start as early as possible to leave time for collaboration*
- We are proactive
- We recognize that power takes many forms, and power dynamics may exist within and around the Network
 - *As an example, other networks have established an expectation that they work to level/equalize the power among Members*
- We practice caring candor
 - *We trust that we will share feedback, ask questions, question processes, and use our experiences to learn and improve going forward (not to call out mistakes)*
 - *We listen and hear the feedback (doesn't mean you have to agree, but listen for understanding and be willing to discuss)*
 - *We are patient when people need time to process*
- We are willing to be uncomfortable at times, and will also make time for conversation to resolve a situation or when someone raises feelings of urgency



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Date of Meeting: February 13, 2024

Study Session

Staff Report

December 2023 –
January 2024



Staff Report

December 2023 – January 2024

Program Officer Report

- **Administrative Activities**
 - 2nd Quarterly Progress and Expenditure Reports
 - U.S. Census – 2023 Annual Survey of Local Government Finances (Multi-function Special Agencies) submitted
 - Health Department Accreditation Team
 - Reflective Supervision for another First 5 Home Visitation program
 - Biweekly meetings with Evaluator
 - Regional HVC TA Workgroups
 - Budget preparation FY 2024-2025

- **Meetings, Webinars and Conferences:**
 - Kings LPC & Consortium – 12/06/2023
 - 2023 Kings County Prevention Awards – 12/07/2023
 - HOV Regional Collaborative Meeting – 12/12/2023
 - First 5 ED Monthly Meeting – 12/14/2023
 - First 5 California Commission Meeting – 12/14/2023
 - First 5 Central Region ED Meeting – 01/05/2024
 - First 5 ED Monthly Meeting – 01/11/2024
 - Regional HUB Coaching 101 RFA Panel Review – 01/11/2024
 - Early Childhood Home Visiting Collaborative Meeting – 01/11/2024
 - First 5 California Commission Meeting – 01/25/2024
 - Affordable Connectivity Program – Outreach conversation with CETF & other County departments – 01/25/2024

- **Commission Correspondence**
 - **KCHSA CalWORKs Housing Support Program** – required collaboration with local public benefit advocacy agencies and local homelessness response systems
 - **Form 700** – BOS Clerk – required documentation – all Commissioners, and Commission staff (Executive & Program Officer only)